

INVITATION LETTER TO THE ANNUAL GENERAL MEETING OF SHAREHOLDERS IN 2026

To: PetroVietnam Oil Corporation (PVOIL) - Valued Shareholders

PetroVietnam Oil Corporation (PVOIL) cordially invites valued shareholders to attend the 2026 Annual General Meeting of Shareholders (AGM) of PVOIL as follows:

- 1. Time: 08:30 on Friday, April 24, 2026 (Vietnam time)**
- 2. Meeting format:** The AGM will be conducted virtually (online meeting).
All shareholders are entitled to attend from any location with internet access.
- 3. Venue (Host Location):** PVOIL Head Office
Floors 14–18, PetroVietnam Tower
No. 1–5 Le Duan Street, Sai Gon Ward, Ho Chi Minh City, Vietnam
- 4. Participants:**
 - All shareholders whose names are listed as of March 27, 2026, the record date for entitlement to attend the 2026 Annual General Meeting of Shareholders of PVOIL.
 - The shareholder's legal representative or authorized proxy attending the Meeting.
- 5. Meeting Agenda and Documentation**
Please refer to the enclosed materials for the detailed agenda. AGM documents are published, updated, and supplemented (if any) on the PVOIL's website at www.pvoil.com.vn (*Investor Relations* → *General Meeting of Shareholders* → *2026 AGM*).
- 6. Online Attendance and E-Voting Instructions**
Shareholders are requested to access the AGM portal at <https://dhdcd.pvoil.vn> to attend the virtual meeting and exercise voting rights electronically via personal devices (desktop/laptop, tablet, or smartphone).

Login credentials:

- Username: as provided in the Invitation Letter
- Password: as provided in the Invitation Letter or One-Time Password (OTP) sent to the shareholder's registered mobile number (if any)

Note: Shareholders are responsible for maintaining the confidentiality of their login credentials, passwords and authentication factors provided by PVOIL. Only duly authorized shareholders may access and use the account.

The procedures for participation and electronic voting are detailed in the AGM Regulations published in the Meeting Documents.

The online system will be officially opened at **08:30 on April 21, 2026** (Vietnam time). Shareholders may cast their votes from the time the system opens and may change their voting decisions in real-time throughout the AGM until the Presidium announces the closing of the voting period.



7. Proxy Attendance

In the event that a shareholder is unable to attend, a proxy may be appointed. The proxy authorization must be executed in accordance with PVOIL's prescribed form available at www.pvoil.com.vn (*Investor Relations* → *General Meeting of Shareholders* → *2026 AGM*)

The duly completed proxy documentation must be submitted to the Organizing Committee **no later than 5:00 PM on April 17, 2026** (Vietnam time), for issuance of access credentials to the proxy.

8. Nomination and Candidacy for Governance Bodies

Shareholders or groups of shareholders holding 5% or more of the total voting shares of PVOIL are entitled to nominate or stand for election to:

- The Board of Directors, and
- The Supervisory Board

Nomination and candidacy dossiers must comply with the templates published on PVOIL's website at www.pvoil.com.vn (*Investor Relations* → *General Meeting of Shareholders* → *2026 AGM*) and be submitted to the Organizing Committee **no later than 5:00 PM on April 14, 2026** (Vietnam time).

9. Contact Information

For further information, please contact the Organizing Committee at:

- ♦ PetroVietnam Oil Corporation – JSC
- ♦ Address: No. 1–5 Le Duan Street, Sai Gon Ward, Ho Chi Minh City
- ♦ Email: cbtt@pvoil.com.vn
- ♦ Tel: (+84 28) 3910 6990 (Ext: 200)
- ♦ Fax: (+84 28) 3910 6980

We highly appreciate your participation and look forward to your attendance.

Recipients:

- *As above;*
- *HNX;*
- *BOD, BOS;*
- *CEO, BOM;*
- *Archived.*

**ON BEHALF OF
THE BOARD OF DIRECTORS
CHAIRMAN**



Cao Hoài Duong



AGENDA
OF THE 2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS (AGM)
PETROVIETNAM OIL CORPORATION - JSC

Time	Duration (min)	Description
07:30 – 08:30	60	Shareholders' online registration for meeting attendance
08:30 – 09:00	30	Opening Procedures: <ul style="list-style-type: none"> - Declaration of the reasons and introduction of delegates - Report on verification of shareholders' eligibility - Introduction of the Chairperson and the Secretariat - Approval of the Meeting Agenda - Approval of the Vote Counting Committee - Approval of the Meeting Regulations
09:00 – 10:30	90	Presentation of Reports and Proposals:
		1. Report on Business Performance in 2025 and Business Plan for 2026
		2. Report on Performance in 2025 and Orientation for 2026 of the Board of Directors (BOD)
		3. Report on Performance in 2025 and Orientation for 2026 of the Board of Supervisors (BOS)
		4. Report on Salary and Remuneration Settlement for 2025 and Salary and Remuneration plan for 2026 of the BOD, BOS, and Board of Management (BOM)
		5. Proposal for Approval of the 2025 Audited Financial Statements
		6. Proposal on the Profit Distribution Plan for 2025
		7. Proposal on the Selection of the Audit Firm for 2026
		8. Proposal on Amendments and Supplements to the Corporation's Charter
9. Proposal on the supplementary election of member to the BOD; The dismissal and supplementary election of member to the BOS		
10:30 – 11:05	35	Discussion and Voting on Reports and Proposals
11:05 – 11:15	10	Remarks by the Representative of Petrovietnam (if any)
11:15-11:30	15	Supplementary election of members to the BOD and the BOS, including: (i) Approval of election regulations, (ii) Introduction of candidates, and (iii) Conduct of voting
11:30 – 11:40	10	Announcement of voting and election results
11:40 – 11:50	10	Approval of the Minutes and Resolutions of the AGM
11:50 – 12:00	10	Closing of the AGM

Note: The official agenda will be approved at the AGM

Meeting documents/Online attendance guidance: Shareholders are requested to visit PVOIL's website at: www.pvoil.com.vn (Investor Relations / General Meeting of Shareholders / 2026), or scan the QR code provided to access the full set of documents.

