



PVOIL

**ANNOUNCEMENT OF INVITATION
THE ANNUAL GENERAL MEETING OF SHAREHOLDERS 2019
PETROVIETNAM OIL CORPORATION**

To: PetroVietnam Oil Corporation's Shareholders

PetroVietnam Oil Corporation has the honour to inform and invite Shareholders to participate in the Annual General Meeting of 2019 which will be held as follows:

- **Time:** 08h30, 26 April 2019
- **Venue:** Lotte Legend Hotel Saigon, No. 2A-4A Ton Duc Thang St, District 1, HCMC
- **General Meeting Agenda:** please kindly refer to the attachment.
- **Meeting documents:** Please refer on the PVOIL's website: www.pvoil.com.vn (*Section of Investor Relations/Periodic information disclosure/ 2019/ Annual General Meeting*). Those documents are not distributed at the meeting for saving costs.
- **Participants:**
 - All shareholders of PetroVietnam Oil Corporation at 3 April 2019.
 - The representatives or authorized person of shareholders.
- **Attending the General Meeting:**

When attending the General Meeting, Shareholders or the authorized please bring and present the following documents: (1) Invitation letter, (2) Valid ID card or Passport; (3) Authorization (as the form attached). For the legal representative of Shareholder should bring and present documents (1), (2) and Valid copy of Business registration of the organization.

Best Regards!

CHAIRMAN OF THE BOARD



Nguyễn Hoàng Tuấn

For more information, please do not hesitate to contact to the Organizing Committee:

Ms. Mai Bich Thuy – Deputy Director of Planning Division

Email: cbtt@pvoil.com.vn;

TỔNG CÔNG TY DẦU VIỆT NAM - CTCP

Tầng 14-18 Tòa nhà PetroVietnam, Số 1-5 Lê Duẩn, P. Bến Nghé, Quận 1, TP. HCM

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AGENDA
THE ANNUAL GENERAL MEETING OF SHAREHOLDERS 2019
PETROVIETNAM OIL CORPORATION

Time: 8h30, 26 April 2019

Place: Lotte Legend Hotel Saigon, No 2A-4A Ton Duc Thang Street, District 1, HCMC

Time	Duration (min)	Description
8h00-8h30	30	Guest Welcoming Shareholders register and receive voting card.
8h30-9h00	30	Opening ceremony
		Statement of reasons, introducing delegates
		Reporting on the results of shareholders verification
		Introducing Chairperson and the secretary of AGM
		Approval the AGM's Agenda
		Approval the Vote Counting Committee
9h00-10h30	20	Report on Business Performance in 2018 and Plan for 2019
	15	Report on performance in 2018 and orientations & tasks in 2019 of BOM
	20	Report on performance in 2018 and orientations & tasks in 2019 of BOS
	10	Report on wage and remuneration fund settlement in 2018 and plan for 2019 of the BOM and BOS;
	5	Statement on adoption of the audited financial statement 2018;
	5	Statement on plan for distribution of profit in 2018;
	10	Statement on amendment and supplement of Charter of the Corporation.
	5	Statement on selection of auditing unit in 2019
10h30 – 11h00	75	Discussion and voting on content of those presented documents
11h00 – 11g15	10	PVN's Representative speech and PVOIL's reply
11g15 – 11g25	10	Announcing the voting and elevation results
11g25 – 11g40	10	Approval of the Minutes and Resolutions of the meeting
11g40 – 11g50	5	End of the Annual General Meeting