## VIETNAM OIL AND GAS GROUP PETROVIETNAM OIL CORPORATION

No. 12/NQ-DVN

### SOCIALIST REPUBLIC OF VIETNAM <u>Independence – Freedom – Happiness</u>

Ho Chi Minh City, March 16, 2020

### RESOLUTION

Regarding closing the shareholders list to organize the Annual General Meeting of shareholders 2020 of PetroVietnam Oil Corporation

# BOARD OF MANAGEMENT PETROVIETNAM OIL CORPORATION

Pursuant to the Law on Enterprises No. 68/2014/QH13 approved by the National Assembly of the Socialist Republic of Vietnam on November 26, 2014;

Pursuant to the Organization and operation charter of PetroVietnam Oil Corporation approved by the first General meeting of shareholders on July 30, 2018;

Pursuant to the Internal regulations on management of PetroVietnam Oil Corporation approved by the first General meeting of shareholders on July 30, 2018;

Pursuant to the Resolution No. 09/NQ-DVN dated February 25, 2020 of Board of Management of PetroVietnam Oil Corporation on approving the organization plan of the annual general meeting of shareholders 2020 of PetroVietnam Oil Corporation,

### **DECIDE:**

- **Article 1.** Closing the shareholders list to organize the Annual General Meeting of shareholders 2020 of PetroVietnam Oil Corporation, as follows:
  - Final registration date: April 07, 2020.
- Organization time of General Meeting of shareholders: 08:30, Monday, April 27, 2020.
- **Place**: Equatorial Hotel, No. 242 Tran Binh Trong Street, Ward 4, District 5, Ho Chi Minh City.
- **Content**: To meet the Annual General Meeting of shareholders 2020 of PetroVietnam Oil Corporation.
- **Article 2.** To assign President & CEO of Corporation to notify the closing date of the shareholders list and publish information in accordance with provisions of the applicable law.
- **Article 3.** This Resolution is valid from the date of signing. President & CEO, Chief Accountant, Head of Departments/Offices of Corporation shall be responsible for implementing this Resolution./.

#### Receipts:

- As Article 3;
- Board of Management, Board of Supervisors, Board of Directors;
- Departments/Offices of Corporation;
- Filing VT, BOM, (LDK) 2b.

### FOR BOARD OF MANAGEMENT CHAIRMAN

(Signed and sealed)
Nguyen Hoang Tuan