

AGENDA
THE EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS 2021
PETROVIETNAM OIL CORPORATION

Time: 8:30 am, 26 January 2021

Place: PVOIL Head Office, PetroVietnam Tower, 1-5 Le Duan Street, Ben Nghe Ward, District 1, HCM, Vietnam (Meeting Room 15)

Time	Duration (min)	Description
08:30 – 09:00	30	Guest Welcoming Shareholders register and receive voting cards, voting ballots and election votes
09:00 – 09:30	30	Opening ceremony
		Statement of reasons, introducing delegates
		Reporting on the results of shareholders verification
		Introducing Chairperson and the secretary of EGM
		Approval the EGM’s Agenda
		Approval the Vote Counting Committee
09:30 – 10:00	30	The proposals need to be approved at the EGM:
		The proposal for Amendment and Supplement of the organization and operation Charter of the Corporation
		The proposal for Amendment and Supplement of the Internal Regulations on Corporate Governance of the Corporation
		The proposal for Dismission and Additional Election of new member to the Board of Management
		Discussion and voting to approve the content of the proposals
10:00 – 10:30	30	Election of additional members to the BOM:
		Introduction the list of candidates/Nominees
		Approval of the Regulation on additional election
		Voting
10:30 – 10:50	20	Tea break
10:50 – 11:00	10	Statements of PVN’s representative
11:00 – 11:10	10	Announcing the voting and elevation results
11:10 – 11:20	10	Approval of the Minutes and Resolutions of the meeting
11:20 – 11:30	10	End of the Extraordinary General Meeting

Note: The official Agenda will be approved at the Extraordinary General Meeting of Shareholders